



## hebridean sheep society

### Policy for Managing Conflicts of Interest

#### Policy

The Hebridean Sheep Society CIO takes every possible care to ensure that all conflicts of interest of its Trustees, Officers and Co-optees are properly declared and recorded and not allowed to influence its decision making. It is a duty of Trustees, Officers and Co-optees to fully and openly declare all conflicts of interest they become aware of.

#### Procedure

1. On appointment as a Trustee or Officer, or on co-option, the individual must complete a Declaration of Interests Statement.
2. These Statements must be checked and updated , if necessary, annually.
3. Declarations of Interests of Trustees are published on the website.
4. At the start of every meeting of the Board of Trustees the Chair will ask for any interests in the items of the agenda to be declared and recorded in the minutes.
5. At the discretion of the meeting, the Trustee or Co-optee with a declared interest may be asked to withdraw from the meeting while the relevant agenda item is discussed.

#### Relevant Interests

The Interests that must be declared are those which in any way could influence the Board member's work for HSSCIO for good or ill. The kinds of interest include, but are not limited to: membership of / working for any governmental organisation with influence over the sheep industry; ownership / directorship of, or sponsorship by, any company providing goods or services to the sheep industry, to charities, or to administrative organisations; trusteeship of another charity; membership of another sheep society.

Approved by Trustees December 2022

Reviewed by Trustees January 2024

